

SKETCHLEY GRANGE
HOTEL & SPA

Sketchley Grange Hotel & Spa nestled away in the heart of England combining the perfect blend of past and present, with historical character and contemporary design is looking to recruit the following position:

FULL TIME NIGHT PORTER

Responsibilities

- To assist in the management and security of the night operation of the hotel.
- To aid and assist guests throughout their stay in a friendly and professional manner. Create 100% guest satisfaction by providing genuine hospitality and by exceeding guest expectations.
- To ensure all guests on their arrival receive a warm welcome and are assisted in a courteous, helpful manner with registration and checking out of the hotel.
- To give personal attention, take personal responsibility and use teamwork when providing guest service.
- To operate the hotel bar in line with company standards and licensing laws.
- To clean and set up conference and banqueting meeting rooms for the following day and clean public areas of the hotel.
- To assist with any other area of the business, as required.

Competitive Rate of Pay

Hours of Work: 11.30pm - 7.30am

If you are a natural professional who is interested in a career within hospitality, then please apply in writing with your CV.