

# SKETCHLEY GRANGE

## HOTEL & SPA

Sketchley Grange Hotel & Spa is a 4-star country house hotel situated in the heart of Leicestershire with 102 bedrooms, currently looking to recruit the following position:

### **ASSISTANT HOUSEKEEPER / SUPERVISOR**

We are looking for a highly motivated and dedicated full time **Assistant Housekeeper / Supervisor** who will be responsible for overseeing all the housekeeping operations and to deliver an excellent guest experience. We are looking for a highly motivated person who shows passion, is driven by standards and is able to develop and help to lead a team.

#### **Responsibilities**

- Support the Head Housekeeper in managing the housekeeping department to achieve consistently high standards of cleanliness throughout the hotel.
- To deputise in the absence of the Head Housekeeper.
- To clean rooms and public areas when required.
- To manage and achieve key financial targets, through controlling costs and stock.
- To ensure 100% compliance with all legislative guidelines and requirements.
- To assist in recruiting the best team members and develop them to reach their full potential through training and monitoring their standards and performance.
- Aim to achieve first class customer reviews, and work with the Head Housekeeper and management to improve shortfalls in this area.
- To ensure effective methods of communication between housekeeping team, management and FOH teams.

To apply please send your CV to [hr@sketchleygarangehotel.co.uk](mailto:hr@sketchleygarangehotel.co.uk)